**AUTHOR’S NOTE**

An author’s note gives responders the crucial context they need to know in order to respond. As the writer, an author’s note is a tool to help your peer responders focus on what kind of responses you want, whether it’s bless, address, or press (out the wrinkles). It should include three sorts of information:

1. A statement of where the text (piece of writing) is in the process of development (for example, first draft, ninth draft, based on an idea I got last night, etc.)
2. Your own writer’s assessment of the piece (I like this about it because…I am worried about this because…). I like this (name specific section) because…Overall, I like (the word choice, sentence structure, format, etc.) since the previous draft because…I have improved…
3. Any general sort of response you want, any specific questions you want answered. (“Today, I think I need support and encouragement “(Bless). “Please jot down notes for at least three things you notice as I read aloud” (Address). “I’m worried about how I describe my grandmother here, so I want you to tell me how you imagine her from what I give you” (Press). “How can I make this more vivid, interesting or descriptive?” “What parts made you laugh, cry, angry?”

In writing author’s notes provide as much information to responders as you can about your piece and state your questions, concerns and goals for it, so your peer responders can give you ample advice.